



Centre for Continuing Education

Instructor Vacancy

570-939 Accounting Theory

Job Description: A sessional/limited term contract position is available for Accounting Theory (in-class) under McMaster University's Diploma in Accounting Program.

The successful candidate is responsible for instruction, group facilitation and student assessment. 570-939 Accounting Theory is a specialist course for students pursuing the Diploma in Accounting.

The course is scheduled to run for fourteen (14) sessions over the course of fourteen (14) weeks as follows:

Winter 2010: Saturdays, 9:00 a.m. - 12:00 p.m.
January 9-April 17, 2010

570-939 Accounting Theory is scheduled to run at McMaster University's Downtown Centre, 2nd Floor, 50 Main Street East, Hamilton.

Responsibilities:

Preparation

- Course curriculum and collection of educational materials for participants (articles, case studies etc)
- Completion of course outline and lesson plans

Instruction

- Implement course outline and lesson plans
- Teach and assist participants using lesson plans and curriculum materials

Assessment

- Incorporate student evaluation methods such as assignments, tests and exams
- Submit final grades to Program Manager

Qualifications: Masters Degree or relevant work experience in the field and professional designation (CMA, CGA or CA). The successful candidate must possess excellent communication and people skills. Previous experience teaching in an adult learning environment is an asset.

Honorarium:

The set honorarium for 570-939 Accounting Theory is \$ 2,562.00.

Interested candidates send resumes to Anne Dwyer, Program Manager dwyeram@mcmaster.ca

For further information regarding the Diploma in Accounting visit www.mcmastercce.com